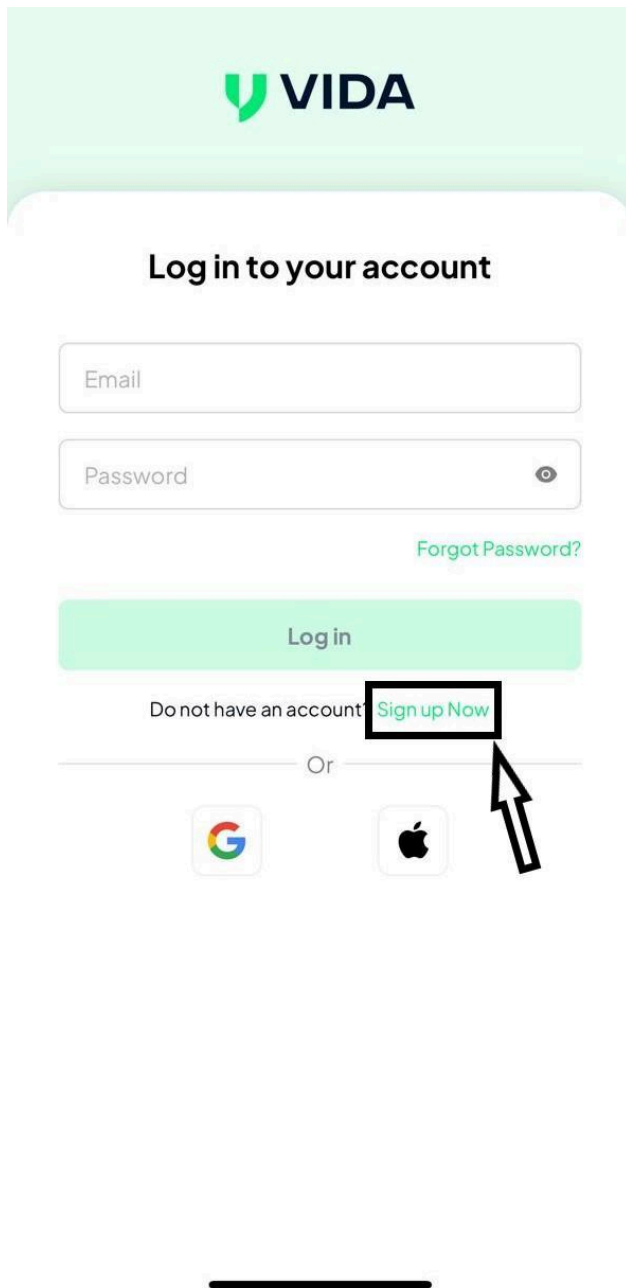


Step-by-Step Identity Verification in VIDA Sign App for Indonesians & Foreigners



1. Buka aplikasi VIDA Sign dan klik "Daftar".
(Open VIDA Sign App and click "Register")



2. Masukkan email dan kata sandi Anda, atau cukup klik "Lanjutkan dengan Google".
(Input your email and password, or simply click "Continue with Google")



Join VIDA Today!





Or

By signing up, you agree to the [Subscriber Agreement](#) and [Privacy Policy](#)

Already have an account? you can [Login](#)

3. Klik "Explore VIDA".
(Klik pada "Explore VIDA")



**Your account has been
successfully created**

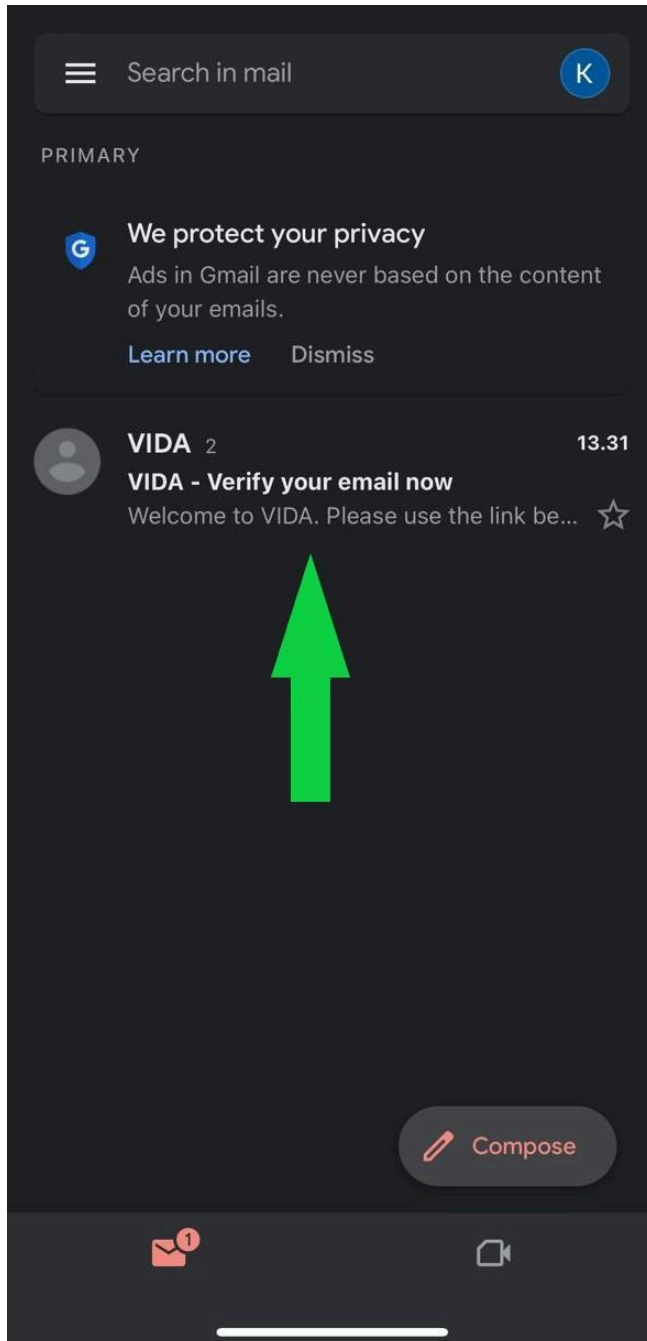
Verify your email address now to get **free**
e-Meterai while supplies last!
We've sent a confirmation email to you at:
grimmeskevin@gmail.com

To Unlock Digital Signature You need to
[Verify Your Identity](#)

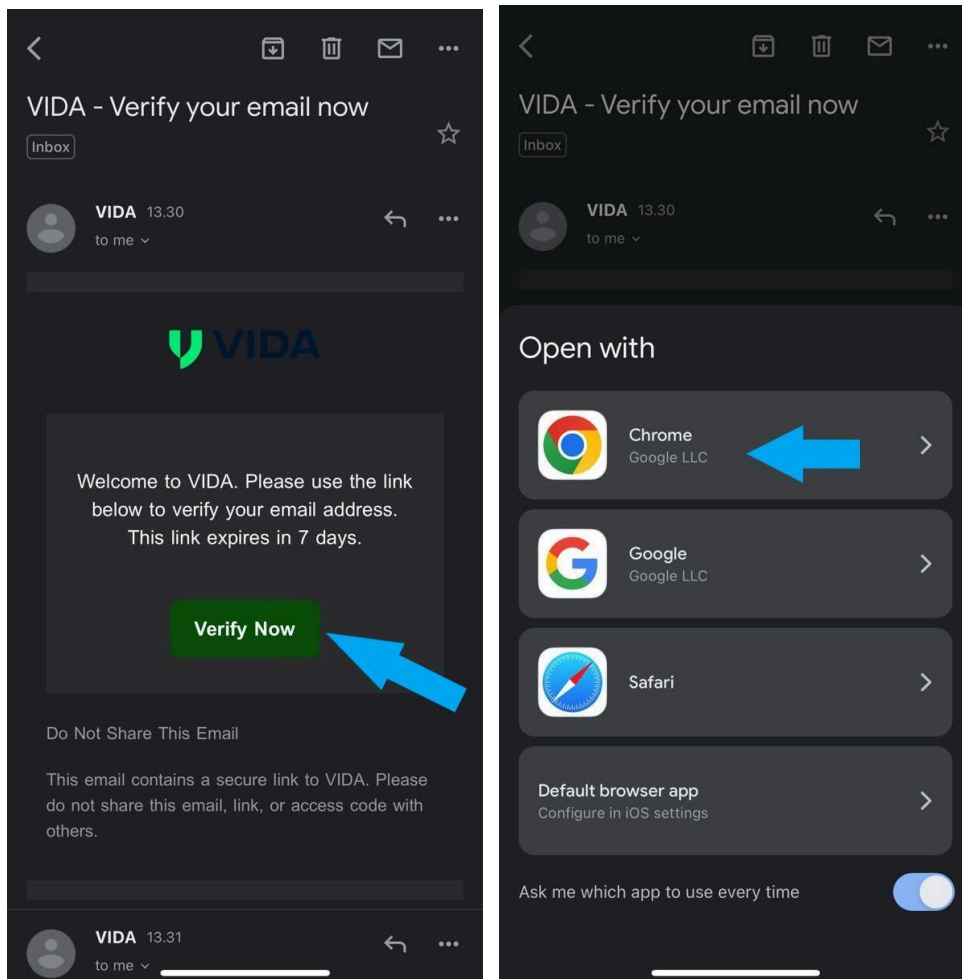
Explore VIDA



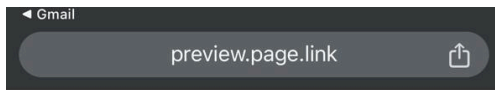
4. Silakan periksa email Anda dan buka pesan dari VIDA untuk memverifikasi alamat email Anda.
(Please check your email and open the message from VIDA to verify your email address)



5. Tekan “Verify Now” dan pilih buka dengan Chrome.
(Click on “Verify Now” and choose Chrome to proceed)



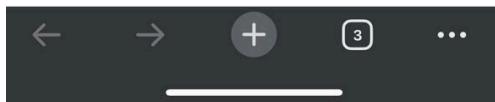
6. Klik "Buka" lalu klik "Kembali ke VIDA".
(Click "Open" and then click on "Back to VIDA")



VIDA provides a new way to manage your identity in the digital world with the highest security and the best us...

☒ Save my place in the app. A link will be copied to continue to this page.

OPEN



Thank you!

Your email has been verified for VIDA account.
You are eligible for digital signing now.

1 free e-Meterai has been added to your
account balance.

Contact support@vida.id if you have other request.

Back to VIDA

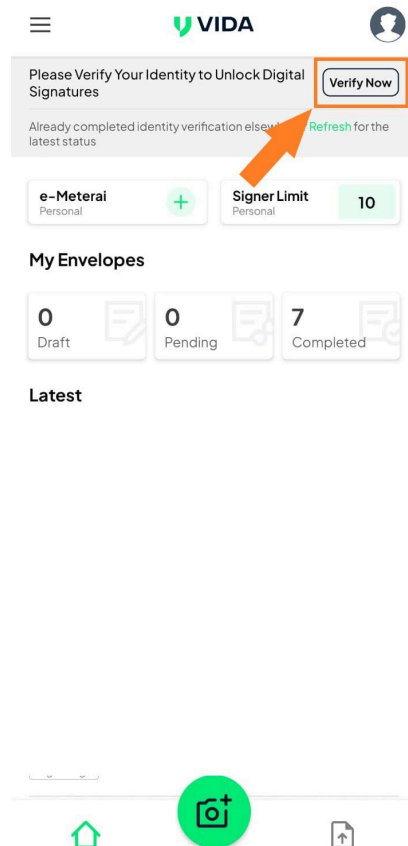
Redirecting in 5 s

7. Ada 2 cara untuk melakukan verifikasi identitas untuk mendapatkan sertifikat digital yang dapat digunakan untuk Digital Sign.

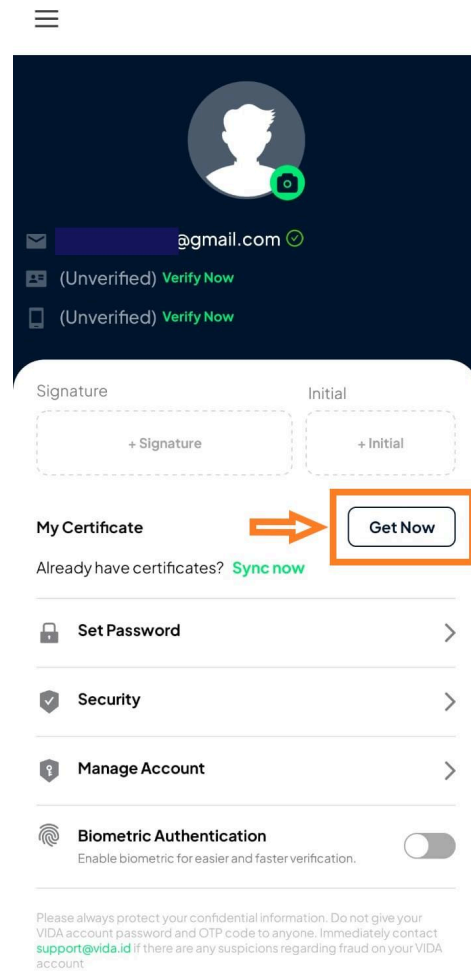
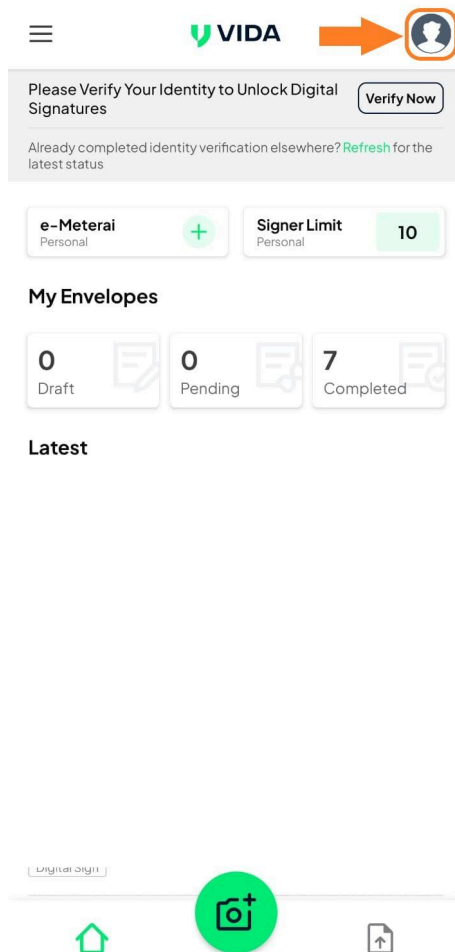
(There are two ways to verify your identity to obtain a digital certificate that can be used for Digital Sign)

- a. Pertama : Pada halaman utama, tekan "Verify Now".

(First: On the main page, tap "Verify Now")



- b. Kedua : Tekan Photo Profile di pojok kanan atas, lalu tekan “Get Now”.
(Second: Tap the Profile Photo in the top right corner, then tap "Get Now")



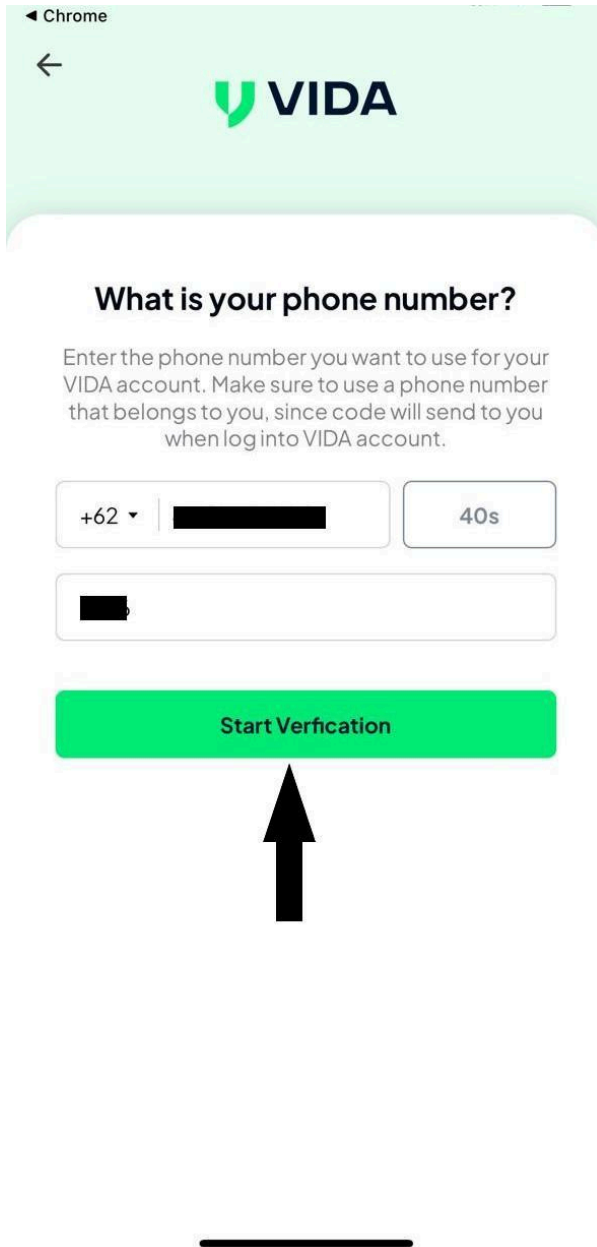
8. Pada halaman selanjutnya:
(On the next page:)

- a. Jika Anda adalah warga negara Indonesia, pilih "**Indonesia**", lalu klik "**Verify for Digital Signatures**".
(If you are an Indonesian citizen, select "**Indonesia**", then click "**Verify for Digital Signatures**")
- b. Jika Anda **bukan** warga negara Indonesia, pilih "**Other**", lalu klik "Verify for Digital Signatures".
(If you are **not an Indonesian citizen**, select "**Other**", then click "**Verify for Digital Signatures**")

The screenshot shows the VIDA app interface for Indonesian citizens. At the top, there is a green header with the VIDA logo. Below it, a white box contains the text "Please Verify Your Identity to Unlock Digital Signatures" and "Please have the followings ready and start your authentication!". Underneath, there is a section "I am from..." with two radio buttons: "Indonesia" (selected) and "Other". Below this, there are two icons: "Device with camera" and "Access to your ID card". A vertical list of steps follows: 1. Phone Number Verification (1 minute), 2. KTP Info Validation (1 minute), and 3. Face Authentication (1 minute). At the bottom, there is a green button labeled "Verify for Digital Signatures". An orange arrow points to the "Indonesia" radio button, and another orange arrow points to the "Face Authentication" step.

The screenshot shows the VIDA app interface for non-Indonesian citizens. At the top, there is a green header with the VIDA logo. Below it, a white box contains the text "Please Verify Your Identity to Unlock Digital Signatures" and "Please have the followings ready and start your authentication!". Underneath, there is a section "I am from..." with two radio buttons: "Indonesia" and "Other" (selected). Below this, there are three icons: "Device with Camera", "Access to your ID card", and "Supporting Documents for your identity". A vertical list of steps follows: 1. Phone Number Verification (1 minute) and 2. Passport Info Validation (1 minute). At the bottom, there is a green button labeled "Verify for Digital Signatures". A blue arrow points to the "Other" radio button, and another blue arrow points to the "Passport Info Validation" step.

9. Masukkan nomor ponsel Anda, lalu klik "**Kirim OTP**" Anda akan menerima kode OTP melalui **SMS**, yang harus Anda masukkan untuk melanjutkan.
(Input your phone number and click "**Send OTP**" You will receive an OTP code via **SMS**, which you must enter to proceed)



The screenshot shows the VIDA app interface. At the top, there's a green header with the VIDA logo. Below it, the text "What is your phone number?" is displayed. A subtext explains: "Enter the phone number you want to use for your VIDA account. Make sure to use a phone number that belongs to you, since code will send to you when log into VIDA account." There are two input fields: the first for the country code (showing "+62") and the second for the phone number (with a redacted number). To the right of the first field is a "40s" timer. Below the inputs is a large green button labeled "Start Verification". A large black arrow points upwards to this button. At the very bottom, there is a horizontal line representing the home indicator bar.

10. Silakan centang kotak Checklist, lalu klik "Setuju".
(Please check the Checklist box and then click "Agree")

Chrome

Identity Verification

Authenticate your identity to start the verification process and follow the guided steps to complete it.

Please review the Certification Authority's terms in the provided documents before proceeding.

Agreement and Policy

Subscriber Agreement

The Subscriber of digital certificates must read and accept all the terms of this Subscriber Agreement ("Agreement") before applying for, accepting, or using a Digital Certificate from VIDA. He/she shall not be entitled to avail and use DC if he/she does not agree to any of the terms of this Agreement. The Subscriber agrees that by submitting an application for issuance of DC, he/she shall adhere to all the terms of this Agreement, the Certification Practice Statement, CA Privacy Policy, and all other rules and instructions stipulated by VIDA from time to time as contemplated in the VIDA repository.

[Subscriber Agreement Document](#)

CA Privacy Policy

IDI issues Digital Certificates, which are obtained and used by individuals to authenticate their identity to others, sign documents using a digital signature, and/or

☐ Subscriber Agreement, CA Privacy Policy, VIDA's Certification Practice Statement

DECLINE AGREE

Powered by  VIDA

Chrome

[Subscriber Agreement Document](#)

CA Privacy Policy

IDI issues Digital Certificates, which are obtained and used by individuals to authenticate their identity to others, sign documents using a digital signature, and/or to encrypt sensitive data, including financial transactions, so they can be transmitted securely over the Internet.

Whenever an individual provides information about himself or herself to apply for a Digital Certificate, this information is called Personal Data and the person is called a Data Subject.

[CA Privacy Policy Document](#)

VIDA's Certification Practice Statement

PT Indonesia Digital Identity ("VIDA") is a Certification Authority ("CA") operating by virtue of Regulation of the Government of the Republic of Indonesia number 71 of 2019 concerning Electronic System and Transaction Operation, along with its revision in the future (hereinafter "VIDA CA"). As a private company, VIDA CA is a non-government CA that issues certificates to private parties for the purpose of commercial transactions among these private parties. This Certification Practice Statement (CPS) defines the procedural and operational requirements that VIDA CA adheres to when issuing and managing digitally signed objects.

[VIDA's Certification Practice Statement Document](#)

☒ Subscriber Agreement, CA Privacy Policy, VIDA's Certification Practice Statement

DECLINE AGREE

Powered by  VIDA

11. Masukkan informasi pribadi Anda, lalu klik "Lanjutkan".
(Input your personal information and click "Continue")

Form fields and values:

- ID Number (NIK): 1234 5678 9012 3456
- Full Name: Full Name
- Date of Birth: 01/01/2001
- Phone Number: +62 [redacted] ✓
- Email address: [redacted]@gmail.com ✓

Buttons: Cancel, CONTINUE

Powered by VIDA

Form fields and values:

- Passport: [redacted] ✓
- Full Name: [redacted] ✓
- Date of Birth: [redacted] ✓
- Phone Number: [redacted] ✓
- Email address: [redacted] ✓

Buttons: CANCEL, CONTINUE

↑

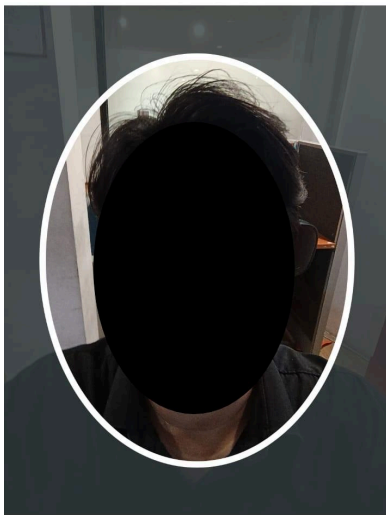
Powered by VIDA

12. Jika Anda adalah warga negara Indonesia, langkah selanjutnya adalah mengambil **foto selfie**. Pastikan wajah Anda **tidak mengenakan aksesoris** apa pun dan berada dalam **pencahayaan yang cukup**.

*(If you are an Indonesian citizen, the next step is to **take a selfie**. Ensure that your face is free from any accessories and is well-lit)*



Face area too dark



Powered by  VIDA

- a. Tunggu beberapa saat hingga **sertifikat muncul** di halaman "**My Certificate**" yang dapat diakses melalui **Pengaturan → Profil Pribadi**. Jika sertifikat tidak muncul, tutup aplikasi VIDA Sign, lalu buka kembali dan tekan "Refresh/Sync" pada halaman yang sama. Jika sertifikat masih tidak muncul, kemungkinan proses verifikasi Anda gagal. Silakan ulangi verifikasi dengan memastikan data yang digunakan sesuai dengan sumber otoritas atau KTP.

*(Wait a moment until the **certificate appears on the "My Certificate" page**, accessible through **Settings → Personal Profile**. If the certificate does not appear, close the VIDA Sign app, reopen it, and press "Refresh/Sync" on the same page. If the certificate still does not appear, your verification process may have failed. Please repeat the verification process and ensure that the data used matches the official source or your ID card)*

- (If you are not an Indonesian citizen, the next step is to take a selfie and then capture a photo of your passport. Make sure you take a picture of the actual passport, not a printed copy or a digital display)*



- a. Anda akan melihat pop-up yang memberi tahu bahwa tim VIDA sedang memproses permintaan Anda. Silakan berikan dokumen pendukung seperti foto KITAS/KITAP atau KTP, serta tagihan atau surat keterangan dari kantor, lalu kirimkan melalui email ke support@vida.id menggunakan email yang terdaftar.
(You should see a pop-up informing you that the VIDA team is already processing your request. Please kindly provide supporting documents such as a photo of your KITAS/KITAP or national ID card, and a billing statement or office letter and send it via email to support@vida.id with your registered email)
- b. Setelah Anda mengirimkan dokumen pendukung melalui email, Anda hanya perlu menunggu hingga status sertifikat di halaman profil pribadi Anda berubah menjadi "Verified".
(After you submit the supporting document via email, you just need to wait until your certificate status on your personal profile page changes to "Verified")

